

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – JULY 18, 2012

MEMBERS PRESENT: Powell, Tello, and Turley

MEMBERS ABSENT: Kerber

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the 377 Board meeting to order at 5:35 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Bowers and Naour, Board of Health

MINUTES: Powell requested approval for the minutes of May 9, 2012.

Tello/Turley moved and seconded the approval for the minutes of May 9, 2012. Motion carried.

CONSENT AGENDA:

- | | |
|-----------------|-------------|
| 1. Bills – May | \$54,700.50 |
| 4. Bills - June | \$54,700.50 |

Turley/Tello moved and seconded the approval for the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: None

STAFF REPORT: Howe noted that the staff reports are on pages 11 and 12 in the packet. Reports indicate that all programs are currently running in line with budgeted service levels, and deliverables are being met. Howe explained that better service data is being received since reporting changes were implemented. Data between reporting organizations is now near consistent and more easily comparable.

ADJOURN: Turley moved and the 377 Board meeting was adjourned at 5:38 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – JULY 18, 2012

MEMBERS PRESENT: Powell, Bowers, Naour, and Tello

MEMBERS ABSENT: Emm

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the TB Board meeting to order at 5:38 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Turley, Board of Health

MINUTES: Powell requested approval for the minutes of May 9, 2012.

Naour/Bowers moved and seconded the approval for the minutes of May 9, 2012. Motion carried.

CONSENT AGENDA

- 1. Bills –May \$ 9,678.82
- 4. Bills –June \$ 8,508.44

Tello/Bowers moved and seconded the approval for the Consent Agenda as printed. Motion carried.

STAFF REPORTS: Coverston Anderson reported that the TB reports were on page 27 and 31. A new TB client began direct observed therapy in June bringing the total number of DOT cases to four, two which are active and two who are latent. It was also noted that the number of TB test administered appears below normal but is expected to rebound once school begins.

OLD/NEW BUSINESS: None

ADJOURN: Bowers moved and the TB Board meeting was adjourned at 5:40 p.m.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – JULY 18, 2012

MEMBERS PRESENT: Powell, Bowers, Naour, Tello, and Turley

MEMBERS ABSENT: Emm, Owens, and Kerber

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the Board of Health meeting to order at 5:40 p.m., with no corrections to the agenda.

PUBLIC PRESENT:

MINUTES: Powell requested approval for the minutes of May 9, 2012.

Naour/Tello moved and seconded the approval for the minutes of May 9, 2012. Motion carried.

CONSENT AGENDA:

1. Bills to be Paid		<u>May 2012</u>	<u>June 2012</u>
Health Department	112-61	\$164,846.94	\$147,662.00
Dental Sealant	102-61	30,775.88	23,411.94
WIC	103-61	17,064.08	9,997.26
Preventive Health	105-61	6,335.06	5,815.77
Family Case Mngmt	106-61	21,860.30	19,866.10
AIDS/CD	107-61	17,210.16	4,295.15

Turley/Bowers moved and seconded the approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: Howe reported that due to recent cuts in Medicaid, the adult dental clinic is temporarily being suspended in order to develop a new financial model for support services. The department has held several meetings with community partners to discuss ways to provide services to those individuals that don't have access to dental care as a result of the current Medicaid reform. Howe explained that later in the meeting he will discuss the outcomes of those meetings and propose a new funding platform.

Howe noted that Scott Commission is planning to maintain the existing voucher program as well as support access to former Medicaid eligible clients.

OLD BUSINESS: Howe requested approval for the CONTINUING GRANT, Local Health Protection Grant, July 1, 2012 through June 30, 2013, in the amount of \$180,278. Funds from this grant are used to provide services to address core programs of public health including infectious disease, food protection, potable water supplies and private sewage disposal in its jurisdiction. Howe explained that the \$180,278 award includes 1% restored from previous year's reductions and is dedicated to operating core programs.

Turley/Tello moved and seconded the approval for the CONTINUING GRANT, Local Health Protection Grant, July 1, 2012 through June 30, 2013, Motion carried.

Howe requested approval for the CONTINUING GRANT from IDPH, Vector Prevention Grant, April 1, 2012 through December 31, 2013, in the amount of \$34,074. Under the contract the department will train personnel to conduct the program, collect mosquitoes and dead birds, survey to locate mosquito production sites, purchase mosquito larval control insecticides and purchase application equipment or contract to conduct these services. Additionally, the program will include public information activities and investigate vector nuisance complaints. Department must collect 3-5 usable dead birds for WNV testing.

Anderson noted that 20% of the grant may be used for educating the public about vectors including ticks and rodents. Tello inquired about how the heat affects mosquitos. Anderson explained that hot dry weather is actually ideal for Culex mosquitoes. Anderson also noted that some collection areas are producing many samples which others have been limited.

Bowers/Tello moved and seconded the approval for the CONTINUING GRANT from IDPH, Vector Prevention Grant, April 1, 2012 through December 31, 2013, in the amount of \$34,074. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH, Public Health Emergency Preparedness Carry-Over, in the amount of \$24,854. These funds will be used to purchase additional equipment and supplies for emergency preparedness efforts in McLean County. A portion of the funds will also be used to support the installation of wireless internet at the health department and to purchase coolers to transport vaccine to off campus sites. Howe noted that carryover funds must be expensed before June 30, 2013.

Tello/Turley moved and seconded the approval for the CONTINUING GRANT, IDPH, Public Health Emergency Preparedness Carry-Over, in the amount of \$24,854. Motion carried.

NEW BUSINESS: Howe requested approval for the CONTINUING GRANT from IDPH, Vision and Hearing Grant, July 1, 2012 through June 30, 2013, in the amount of \$3,960. Funds from this small grant are used to employ two Vision and Hearing technicians certified by the Illinois Department of Public Health to provide vision and hearing screenings at daycare and preschool facilities in the County. They also provide screenings in school settings in the County.

Tello/Bowers moved and seconded the approval for the CONTINUING GRANT from IDPH, Vision and Hearing Grant, July 1, 2012 through June 30, 2013, in the amount of \$3,960. Motion carried.

Howe requested approval for the CONTINUING GRANT from IDPH, Genetics Education and Follow-Up, July 1, 2012 through June 30, 2013, in the amount of \$11,500. Funds from this grant are used to increase the availability of genetic services in McLean County to families who have a child or family member with a heritable condition. Questionnaires are used to identify risks in families referred through APORS. Howe explained that this program connects families with information and follow-up. Total funding is identical to the amount of funding received last year. Tello inquired if this program is available to low income. Anderson, K. further reported that most clients are identified through the FCM program and APORS and all meet the financial eligibility requirements. Turley requested information about how the information is distributed. Anderson, K. explained that nurses work with the clients through FCM to acquire necessary information.

Tello/Turley moved and seconded the approval for the CONTINUING GRANT from IDPH, Genetics Education and Follow-Up, July 1, 2012 through June 30, 2013, in the amount of \$11,500. Motion carried.

Howe requested approval for the CONTINUING GRANT from IDPH, Dental Sealant Grant, July 1, 2012 through June 30, 2013, in the amount of \$8,583. Funds from this grant are used to contract with Orland Park Dental Services, Inc. of Peoria to provide dental sealant services in McLean County schools. Each school receives a letter from the health department informing them of the available services. Orland Park Dental contacts the schools to arrange dates and times to provide services. Clients eligible for this grant are low income but non-Medicaid. The Health Department's goal is to assure that the sealant services are provided. Bowers inquired how we know who receives this service. Howe noted that certain grades targeted and services are offered to all students who return a permission sheet form that parents complete. IDPH Sealant revenue is split 75%/25% between MCHD and OPDS.

Bowers/Turley moved and seconded the approval for the CONTINUING GRANT from IDPH, Dental Sealant Grant, July 1, 2012 through June 30, 2013, in the amount of \$8,583. Motion carried.

Howe requested approval for the NEW GRANT from IDPH, Oral Health Needs Assessment and Planning Grant, July 1, 2012 through June 30, 2013, in the amount of \$1,000. Howe explained that this is a new grant application for the Department. Funds from this grant will be used for a needs assessment designee to determine the oral health status of our community and plan comprehensive oral health programs to meet those needs. These additional funds will be used to update our oral health needs data to be used in conjunction with the new IPLAN objectives. Bowers inquired what kind of assessment we anticipate completing. Coverston Anderson referred the Board to Attachment F, Section 7 in the packet. Coverston Anderson explained that the process has already gotten underway in the early stages of IPLAN.

Bowers/Turley moved and seconded the approval for the NEW GRANT from IDPH, Oral Health Needs Assessment and Planning Grant, July 1, 2012 through June 30, 2013, in the amount of \$1,000. Motion carried.

Howe requested approval for the renewal contract with Orland Park Dental, Ltd, to provide school based dental services including dental exams and sealants to qualified school based children who attend schools within McLean County. The Health Department submits billings on behalf of non-Public Aid eligible children that qualify for the Free-and-Reduced Lunch Program and reimburses OPDS 25% of the amount specified by IDPH. Last year in McLean County, OPDS applied over 2,671 sealants with a reported retention rate of 98%. Naour inquired if this was the same contract and if there were any problems. Howe noted that it was the same as years past and reported retention rates on the sealants is very high.

Naour/Tello moved and seconded the approval for the renewal contract with Orland Park Dental, Ltd, to provide school based dental services. Motion carried.

Howe requested approval for the NEW contract with OPDS, Community Benefit grant, July 1, 2012 through June 30, 2013. This contract agreement calls for OPDS to pay the Board \$1,000 for each McLean County school enrolled to have the dental sealant program conducted by OPDS. These funds will be used to provide case management services to students needing dental follow-up as determined by the exam score conducted by OPDS. In addition, by agreement, these funds can be used to support adult dental services in McLean County. Estimated contract value is \$30,000 to \$40,000 based on prior year school enrollment. Howe further explained that this is a unique opportunity to support dental services that loss funding as a result of SB2840.

Tello inquired if this program needs support from parents. Howe explained that the revenue will be provided by OPDS. OPDS will send a document informing parents case management services will be provided by the Health Department.

Naour inquired if the Department has any issues with the contract. Howe reported that the Department has included in the contract a no kick back clause to assure no legal impropriety is assured. Naour further stated that OPDS must have a huge dental practice. Howe stated that it was good size. Naour wondered if this would happen in other counties. Howe noted that this proposal is modeled after similar programs in the norther part of the State.

Bowers/Naour moved and seconded the approval for the NEW contract with OPDS, Community Benefit, July 1, 2012 through June 30, 2013. Motion carried.

Howe requested approval for the CONTINUING GRANT, DHS, Maternal Child Health Programs, July 1, 2012 through June 30, 2013, in the amount of \$875,154.50. Howe explained that these programs include WIC, FCM, HCCI, AOK, Farmers Market (FM) and Breastfeeding Peer Counseling (BFPC). The contract only reflects the first quarter of funding for the BFPC program and full funding for the remaining programs. Howe reported that this grant mirrors identically last year's funding levels except for the breastfeeding peer counseling program. Howe also informed the Board that future adjustments could result.

Tello/Turley moved and seconded the approval for the CONTINUING GRANT, DHS, Maternal Child Health Programs, July 1, 2012 through June 30, 2013, in the amount of \$875,154.50. Motion carried.

Howe requested approval for the NEW GRANT, IDPH Safe Drinking Water Program, July 1, 2012 through June 30, 2013, in the approximate amount of \$1,450. Anderson T noted that the Environmental Health Division is reimbursed \$50 per facility tested for compliance.

Bowers/Naour moved and seconded the approval for the NEW GRANT, IDPH Safe Drinking Water Program, July 1, 2012 through June 30, 2013, in the approximate amount of \$1,450. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH Illinois Lead Program, July 1, 2012 through June 30, 2013. The funds from this grant are used to provide case management services to children identified with confirmed blood lead level of 10 micrograms per deciliter or greater. The funds are also used for public education and awareness of lead poisoning prevention. The amount of the funding is to be determined, prior year's funding was \$11,000. Howe reported that the elevated level follow up is being done by FCM staff. Tello inquired if it was older children. Anderson K explained that it was children up to age five. Bowers questioned if there was still incidences of lead poisoning. Anderson K reported that last quarter there were five cases. Tello questioned if there were products still containing lead. Anderson K explained that the WIC program has clients from other countries and cultures and yes those items come back with high lead counts. Howe mentioned again that the funding amount is still to be determined.

Tello/Turley moved and seconded the approval for the CONTINUING GRANT, IDPH Illinois Lead Program, July 1, 2012 through June 30, 2013. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH Summer Food Inspection, May 1, 2012 through August 31, 2012, in the amount of \$300. Funds from this grant are used to support the programming necessary for inspections and assurance of safe conditions for

serving food at temporary summer youth programs in McLean County. This is a fee for service program paying \$100 for each inspection and \$50 per re-inspection for authorized sites. Estimate payment is approximately \$300.

Turley/Bowers moved and seconded the approval for the CONTINUING GRANT, IDPH Summer Food Inspection, May 1, 2012 through August 31, 2012, in the amount of \$300. Motion carried.

Howe requested approval for the CONTINUING GRANT with DCFS, HealthWorks program, July 1, 2012 through June 30, 2013, in the amount of \$81,613. Funds from this contract are used to maintain and support a healthcare delivery system to provide initial health screenings, comprehensive health evaluations, and assure primary care physicians and specialty care providers are available for children in legal care and custody of DCFS. Bowers inquired as to the cost of physician exam to the Health Department. Howe stated that the physicians are rendered \$15 to complete the health passport.

Turley/Bowers moved and seconded the approval for the CONTINUING GRANT with DCFS, HealthWorks program, July 1, 2012 through June 30, 2013, in the amount of \$81,613. Motion carried.

Howe requested approval for the CONTINUING GRANT with IPHA, FY13 HIV Grant, July 1, 2012 through June 30, 2013, in the amount of \$27,800. Funds from this grant will be used to provide HIV counseling and testing services in accordance with the Lead Agency approved work plans, scopes and budget on file with IDPH. Specifically the department provides of on-site testing services to target populations identified as high risk by IDPH and the provision of all corresponding linkages and supports for positive populations identified. Coverston Anderson explained that this is the first year that the Department was up against competing agencies for the grant and the department is looking at creative ways to provide HIV services. She also noted that the cost per unit served is \$200. Howe stated that the scope of users has changed and a significant amount of funding is now targeted towards IV drug users and other less prevalent populations in McLean County.

Turley/Tello moved and seconded the approval for the CONTINUING GRANT with IPHA, FY13 HIV Grant, July 1, 2012 through June 30, 2013, in the amount of \$27,800. Motion carried.

Howe discussed Attachment Q which is an explanation of State changes in funding adult dental services. Howe explained the need for alternative and community association support designed to maintain adult dental services beginning September 1, 2012. This is a definite emergency, the Department can't continue to provide adult dental services as a result of SB2840 and had to suspend adult dental care July 1st. Staff hopes to resume services in early September.

Howe explained that with a target goal of \$85,000 is necessary to support adult services. Howe mentioned meetings have been held with United Way and other community participants designed to develop a sustainable financial model for future adult dental services.

Naour questioned how many individuals \$85,000 could help. Howe estimated services would be provided to approximately 800 adult clients. Howe indicated that meetings with community leaders and partnering organizations will continue. The Health department still targets September 7 as the starting date to resume adult services. The Department is still finalizing a financial model that is fair and equitable to low-income clients.

DIRECTOR'S REPORT: Howe discussed the resolution amending the fees for services. IDPH Vital Records Division had increased the cost of providing death certificates by \$2.00, effective July 1, 2012. Voss explained that the increased cost was due to the Cemetery Oversight Licensing and Disciplinary Fund (COLDF), PA 97-0679. We needed to amend the fees from first copy \$15 to \$17 and each additional copy from \$6 to \$8.

STAFF REPORTS: Anderson T reported for the Environmental Health Division noting that the report was on pages 13 through 16 in the packet. Anderson noted that the Division has seen an increase in some of the programs; including the septic and water well programs that had steadily declined over the recent years. Food program permits are up from 805 to 813 and temporary food permits are up to 241 from 200 normally at this time.

Anderson T also noted that septic permits issued and septic evaluations are up over last year's numbers at this time. Water well permits issued to-date are up over last year, partly because of the dry weather and wells must be dug deeper.

Anderson T gave an updated West Nile Virus update. A total of 865 mosquitoes have been tested with no positives and at this time there have not been any birds tested positive. Staff has fielded 25 calls unfortunately only two birds qualified for submission. Anderson also reported that tick activity has been increasing in the County and one tick was submitted to IDPH for identification verification to determine if it was a Lyme's disease carrier. It was noted that August, September, and October are usually high tick activity months related to deer ticks according to the Illinois State National Survey.

Dreyer reported for the Administration Division noting the reports were on packet pages 18-21. Dreyer noted that 50% of the property tax revenue has been collected. In Fund 110, Persons with Developmental Disabilities, the FY13 contracts began on July 1, 2012 totaling \$669,564. In the Fund 0111, TB Care and Treatment, expenses continue to be less than revenue with only 41% of the budget having been expended and the fund balance at this time is 16% greater than June 30, 2011. In Fund 112, Health Fund, there have not been any anticipated major expenses. Currently 43% of the budget has been expended resulting in a 34% increase in the fund balance.

Anderson K reported for the Maternal/Child Health Division noting that the quarterly report was on packet pages 23-25. Anderson K noted the recent hiring of a case manager, OSSI, and a nutritionist has filled vacancies in program areas.

Anderson K noted that in the AOK Network program they have been busy with strategic plan development. One primary goal mirrors a new IPLAN objective, which is addressing infant/toddler/children's mental health.

Anderson explained that the MCH division received a First Book grant award of \$2,000 for 2011-2012. During the second half of the grant year, maternal child health purchased 1,280 books printed in English, Spanish and French. The books are distributed to children in WIC clinic and during FCM home visits. While most books were for children ages 0-5 years, some teen books were also purchased and distributed to teen moms along with a book for their child. Children's parents are encouraged to write the child's name in the book on a special book plate and are encouraged to continue to grow the family's home library. Staff create learning opportunities around the themes of the books and discuss ways to incorporate reading into everyday activities. Spanish and French speaking families were very excited about receiving books in their own language.

Tello inquired if the program had enough books. Anderson K stated the 1st shipment arrived with a small glitch and instead of sending that shipment back they were allowed to keep it, so those books were given out also and there are some remaining for other clients.

Anderson K noted that there has been a minor increase in the WIC caseload with a goal of 90% participation. She also explained that the Breastfeed Friend's Fair will be held August 7th, which will be the 4th year.

Anderson K explained that the HealthWorks Lead Agency program continues to be busy; 30 new children were brought into care in March.

Coverston Anderson reported for the Community Health Services Division noting that the EagleSoft electronic health record and clinic management system used by the Dental program has the ability produce a "Quick List" from which staff can call clients to fill appointments.

Coverston Anderson stated that the Immunization program had a site review by IDPH on July 12th and it went very well.

Coverston Anderson reported that vacancies have been filled in all programs.

Coverston Anderson explained that the Communicable Disease program has been working with an unusual outbreak involving six McLean County softball teams and an outbreak at an out-of-state tournament. Also, a recent E Coli investigation involved two individuals.

Coverston Anderson reported that emergency planning has been busy preparing for the full-scale staff training dispensing exercise on Sept 20, 2012. She also explained that currently there are 89 MRC volunteers, and Brad Smith, one of our AmeriCorp members, received the IDPH Volunteer of the Year Award at the IDPH Medical Preparedness summit in June.

Coverston Anderson included in her report of the animal control counts and explained that there was a glitch in the computer causing a problem with the reports and shared copies of the 2011 which has been corrected.

Coverston Anderson was pleased to say that the updated IPLAN information was sent both electronically and mailed to IDPH in early July. The information will be reviewed by IDPH and the Department should receive Certification of a Local Health Department approval.

Coverston Anderson reported that the dental appointment numbers for 2011 versus 2012 shows an increase of over 400 appointments which is directly related to having the 4th operatory and increased dental hygienist hours.

BOARD ISSUES: Tello inquired about the increase of children mental health issues and has the department noticed this. Howe reported that he had heard about the issues in meetings but was not aware of it being in the community.

ADJOURN: Turley moved and the Board of Health meeting was adjourned at 7:05 p.m.